



# CIVIL SERVICE BOARD MEETING MINUTES February 25, 2016, 9:00 a.m.

<b>BOARD MEMBERS PRESENT:</b>	Alvin Freeman, Chairperson Richard Wright, Member
<b>BOARD MEMBERS ABSENT:</b>	Maria E. Oria, Member
<b>STAFF PRESENT:</b>	Ken Thomas, Senior Employment Manager Sheila M. Crum, Executive Assistant to Civil Service Board Dianne Perkins, Employment Analyst I Stuart Walker, Employment Analyst I Aishah Williams-Clark, Employment Analyst I Nicole Green, Civil Service Associate I Jack Rice, Project Manager Toby Caserta, Project Manager
<b>OTHER ATTENDEES:</b>	Michael Powell, Deputy Director – Water Pete Hannah, Division Manager – Water Administrator James Blevins, WS&T Administrator Norma Dickens, Assistant Attorney III Nancy Scott, Senior Human Resource Analyst James Spatz

## 1. CALL MEETING TO ORDER

Alvin Freeman, Chairperson, at 9:00 a.m., called the meeting to order.

## 2. ROLL CALL

The Senior Employment Manager called the roll. Mr. Wright moved, seconded by Mr. Freeman, to excuse the absence of Board Member Maria Oria. The motion passed. A quorum was present.

## 3. ADDITIONS TO AGENDA

Mr. Wright moved, seconded by Mr. Freeman to approve the additions of Agenda Items 8.4, 8.5, 8.6, 8.7 and 8.8. The Board unanimously approved the motion.

## 4. APPROVAL OF MINUTES

- 4.1 Mr. Wright moved, seconded by Mr. Freeman to approve the January 28, 2016 meeting minutes. The Board unanimously approved the motion.

**5. COMMUNICATIONS**

None

**6. OPEN SESSION**

- 6.1 Mr. Wright moved, seconded by Mr. Freeman, to approve the extension of the following City of Dayton eligible lists due to expire in March and April of 2016:

Account Clerk III (Open)  
Administrative Typist (Open)  
Building Attendant I (Recall)  
Building Attendant II (Recall)  
Carpenter (Recall)  
Property Management Worker I (Recall)  
Stores Clerk II (Promotional)  
Water Treatment Plant Operator I (Promotional / Open)

The motion passed.

- 6.2 Mr. Wright moved, seconded by Mr. Freeman, to approve the following Dayton Public Schools eligible lists due to expire in March and April of 2016:

Level IV – Financial (Promotional / Open)  
Level VI – Financial (Promotional / Open)  
Mechanic (Open)

The motion passed.

**7. COMMENTS BY THE PUBLIC**

None

**8. EXECUTIVE SESSION**

At 9:05 a.m., Mr. Wright moved, seconded by Mr. Freeman, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment or dismissal of a public employee or official. A roll call vote was taken by the Senior Employment Manager and passed unanimously.

At 9:23 a.m., Mr. Wright moved, seconded by Mr. Freeman, that the Board return to Open Session. A roll call vote was taken by the Senior Employment Manager and passed unanimously.

**RECONVENE OPEN SESSION**

- 8.1 Mr. Wright moved, seconded by Mr. Freeman, to approve the request to remove Charlotte Stephens from the Municipal Worker eligible list. The motion passed.
- 8.4 Mr. Wright moved, seconded by Mr. Freeman, to disapprove the request for the reinstatement of Hank Gebhart to the Police Recruit eligible list. The motion passed.
- 8.5 Mr. Wright moved, seconded by Mr. Freeman, to disapprove the request for the reinstatement of Andrew Cheatham to the Police Recruit eligible list. The motion passed.
- 8.6 Mr. Wright moved, seconded by Mr. Freeman, to approve the request for the reinstatement of Toneisha Carroll to the Police Recruit eligible list. The motion passed.
- 8.7 Mr. Wright moved, seconded by Mr. Freeman, to approve the request to remove Harald Rutkowski from the Finance Technician II eligible list. The motion passed.
- 8.8 Mr. Wright moved, seconded by Mr. Freeman, to disapprove the request for the reinstatement of James Spatz to the Kiln Operator II eligible list. The motion passed.

**9. COMMENTS BY THE PUBLIC**

None

**10. COMMENTS BY THE SECRETARY AND CHIEF EXAMINER**

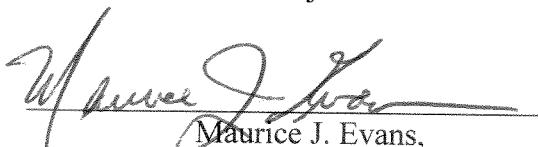
None

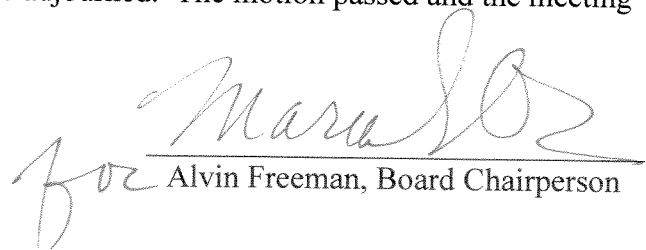
**11. COMMENTS BY THE BOARD**

None

**12. MEETING ADJOURNED**

Mr. Wright moved, seconded by Mr. Freeman, that the Civil Service Board meeting of February 25, 2016, be adjourned. The motion passed and the meeting was adjourned at 9:30 a.m.

  
Maurice J. Evans,  
Secretary and Chief Examiner

  
for Alvin Freeman, Board Chairperson